

AEROJET GENERAL CORPORATION
Sacramento, California

FACTORY JOB DESCRIPTION

~~**JOB TITLE:** Lead Worker **JOB CODE:** NONE
LABOR GRADE: NONE~~

SUMMARY

~~Acts in the capacity of guiding, instructing and assigning work to a group of not less than five (5) workers, except when a smaller number is authorized by the Labor Relations Department.~~

WORK PERFORMED

~~Assumes responsibility for the effective utilization and accomplishment of work of group led through use of initiative and judgment.~~

~~Receives work assignment to be accomplished by group from supervisor. Schedules work assigned and guides, instructs and assigns work to group to assure that work is accomplished on schedule and in accordance with job requirements.~~

~~Gives immediate directions on matters directly related to items such as machine operations, work methods, shop practices, machine or work setups and layouts; imparts current craft, trade or occupational knowledge to workers; offers necessary job guidance to employees and performs work for a portion of time similar to that assigned to the group.~~

~~Performs work of his classification when not actively engaged in the performance of his Lead Worker duties.~~

QUALIFICATIONS

~~Requires a thorough familiarity with machines, work functions and/or operations to which assigned. A high degree of skill in the assigned trade, craft, machines or work operations. Ability to properly transmit information and instructions to others. A good knowledge of current trade or craft practices, materials and tooling as it affects work being performed by group.~~

~~NOTE: Change of Status Notices covering the appointment of a new Lead Worker, as well as a change in rate and/or classification for an active Lead Worker, must bear the following information under "Remarks"~~

- ~~1. Highest paid occupation normally and regularly led.~~
- ~~2. Number of employees normally and regularly led.~~